

Mount Helena Residents & Ratepayers Progress Assoc (Inc),
PO Box 156 Mount Helena WA 6082 ***www.mthelena.org.au***

Minutes of Mount Helena Whim Festival Planning Committee
Sept 5, 2011, 7.30 at Mt Helena Tavern

Time Opened: 7.45

Present: Jenny & Mike Mackintosh, Hannah Dyer, Bob Henfrey, Valerie Jenner, Malcolm Miller, Hazel Williams, Angela Jeffers, Anne Lynch, Megan Evans, Phil Bourgault, Brendan Thomson, Gwyn Dean

Apologies: Mary Bennett, Mark Hauswirth, Danny Lynch, Liz Gilead, Freya Hauswirth

Correspondence Out – Perth Airport (again)

Worldwide – payment

Angie Powell – flyer design

Various participants – stallholder application forms.

Swan Magazine – advertisement and write up

Chidlow Chatter - ads

Suppliers – Be prepared, Security, Corprahire, Double Hire, ATM, (traffic management), Onsite (Toilets), Volich (bins)

Lotterywest – when do we get documents?

Correspondence In

Worldwide Print – photography entry forms, posters, invoices

Angie Powell – quote for printing

Mundaring Rotary – cheque!

Various stallholders – application forms

Swan Magazine – request for material

Graham Jonsson, ATM – road closure OK

CorpraHire – stages Ok, marquee confirmed

Marcus – Ok

Swan magazine – invoice

Trident Insurance – Account for premium

Minutes of Previous Meeting: Moved Jenny, seconded Phil, that the minutes of the previous meeting be accepted, carried.

Business Arising: IGA Sausage Sizzle Sept 11

Signage – Malcolm showed board which Liz will paint for road side advertising.

Accounts for materials to be presented next meeting.

Treasurer's report – Cheque account - \$4,363.53

Savings account - \$6,673.50

Accounts for payment presented. \$560.00 insurance

\$79.00 to Gwyn for postage, printer cartridge

General Business –

Entertainment Update – Brendan has settled program for both stages and most of the workshops and demonstrations that will take place in the activity tent – now entitled “Outdoor Festival Arena”?; will contact Marcus re small sound system for this area.

People running workshops would like carpet as a surface, so if possible we will carpet this 10metre by 10 metre area – Malcolm, Anne, Val, Hannah have carpet pieces available, anyone else?

Infrastructure – Bob – planning for placement of components - showed numbered areas on map, will have this information available on a board for set up. Each stall will be numbered.

Gazebos that we must supply – CWA, juice stall, first aid/whim post?

(Lynches have 2 large tent/gazebos that could be made available - one requisitioned for CWA)

Request from Maurice that access to back of stage is clear also Fire Brigade must have placement and clear access in case they are called out.

Witches hats from Malcolm, Hannah will be used for this access and second access on McVicar Place (Gwyn ensure that we have key from Shire for this and back of toilets)

To meet with Gwyn to compile list of participants

Photographic competition – Megan: has sourced boards from High School to display photos; will speak to Tania Payne re judging, sponsorship; to contact schools in the district and any other organisations that may be interested to distribute posters and flyers.

Entries are to be posted to PO Box 156 or handed in to Brookwood Realty. Entries accepted up to 14th October. Swan Magazine will publish good human interest photos.

Sausage Sizzle – Megan: booked for IGA Sunday Sept 11, 8.00am - will sell bacon & egg burgers as well as sausages; Megan will organise food for these; Mark will prepare onions and bring small BBQ; Danny & Anne - large BBQ, board, and hopefully lucky number sheet; Megan's daughter, Ruth from IGA and anyone else willing will bake for the day; still have preserves

Grants – Lotterywest, still no official word, \$250 from Mundaring Rotary

Activities – Liz not present - Gwyn will discuss possible involvement of Junior Whim Committee with her.

Tea towels – Hannah needs 20 for her daughter's class to decorate, check number left

Ratepayer membership – all committee members to pay membership so they are covered by MH Ratepayers' public liability insurance -forms from Valerie, pay Mike.

Commercial Contacts for Market Stalls- still need to drum up more business – get EoIs out and in. All stallholders to be given white forms.

AOB

Bike Jump Meeting – planning meeting for bike jumps at Recreation Centre ESHS
4pm Wednesday 7th

Meeting closed: 9.15

Next Meeting: 7.30 Tavern **TUESDAY 20th September** (Ratepayer meeting CWA Hall 7.30 on Monday 19th)